



## Introduction to the Coding Manual

**A Webinar - Tuesday, September 21, 2010  
2:30 – 4:30 p.m. EST**

This session is a great beginning to ICD-9-CM coding through an introduction to the ICD-9-CM Coding Manual. The Coding Manual is a coder's best friend and the ultimate resource to guide you through the coding process. This session will highlight the differences and use of the three volumes of the coding manual, common conventions for coding that you must know and a guide to the abbreviations and directions that help you select the correct code. Like all areas of specialization, ICD-9-CM has its own language and rules. So join us for this Webinar to see why your coding manual will become your best friend. The session will integrate illustrative examples of basic coding skills and answer questions that include, but are not limited to, the following:

- Which volume of the coding manual must you use first?
- What information is located in each of the three volumes?
- How do you determine how many digits are needed for a code?
- What do all the notes mean in the manual?
- How do I even start finding the correct diagnosis code?

The session speaker, **Judy Adams, RN, BSN**, is a well known health care consultant and speaker with over 30 years of health care experience and extensive experience in home care and home health management. Judy holds the Homecare Coding Specialist – Diagnosis certification from the Board of Advanced Medical Coding and the Certificate for OASIS Specialist – Clinical from the OASIS Certification and Competency Board.

Enjoy the convenience and cost-efficiency of a webinar. There is **no travel time** involved and **no limit to the number of attendees from your agency** who may participate **at your site through one phone line**. All you need to participate is a speaker telephone, a computer or laptop and a room large enough for your staff. You will be given a toll free number, a verbal passcode and a numerical access code for the web-based portion of the activity. We are pleased to be able to offer this program live or recorded on a DVD or you can purchase both.

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**The teleconference will take place from 2:30 p.m. to 4:30 p.m EST.** Due to the expense of using the telephone/web hook-up, registrations may not be shared between agencies – the agency’s registration covers the access of only one phone line into the webinar. The handout materials will be e-mailed to you a few days prior to the event to the e-mail address you provide. The DVD will be sent within two weeks following the program.

**Registration: HCA Members:**

- \$179.00 per agency line or  dvd (please indicate choice)
- \$199.00 for live program and the dvd
- Potential Members:** \$249 per agency line or  dvd (please indicate choice)
- Potential Members:** \$269for live program and the dvd

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**Cancellation Policy:** You may cancel your registration up to three days in advance of the program and HCA will retain, or charge, \$40 of the initial registration fee, per registrant, to cover administrative overhead. Please e-mail cancellation request to [info@hcanys.org](mailto:info@hcanys.org). Less than three days or after handout materials have been distributed no refunds will be issued, unless the speaker cancels.

Fax completed registrations to (518) 426-8788 or mail with payment to HCA Education and Research, 194 Washington Ave. Suite 400, Albany, NY 12210. Questions? Contact Teresa Brown @ 518-426-8764 or e-mail [info@hcanys.org](mailto:info@hcanys.org). Thank you!